

SR. FINANCIAL ANALYST (EXPENSE - BUDGET MANAGEMENT)

Reviews and analyzes internal financial statements; monitors and reports on financial results; plan, lead, research, analyze and document moderate to complex financial analysis projects within assigned department and prepare and analyze operating and strategic plans, including monthly and quarterly forecasts.

Provide leadership and financial and technical expertise on projects requiring highly complex financial analysis and work on cross-functional teams with other departments, as appropriate.

- Analyze the potential financial consequences of alternative business decisions relating to profit opportunities and significant capital expenditures.
- Prepare analysis and interpretation of financial statements and related reports.
- Design complex worksheets and/or databases for tracking and reporting and assist with creating upcoming budgets and financial plans for the business unit.
- Review and guide work of less experienced personnel to verify accuracy of information used for financial analyses, using internal and external reports, other departments, and published data.
- Research, analyze and document moderate to complex financial analysis projects within assigned department.
- Prepare and analyze operating and strategic plans, including quarterly and monthly forecasts.
- Provide financial and technical expertise on projects requiring highly complex financial analysis.
- Reviews and analyzes budgets and other internal financial statements for the business unit; monitors historical results of financial reports and reports on trends.
- Analyzes current manual processes and creates automated approaches/reports that look at actual to variance results and forecast future trends.
- Creates, reviews and analyzes premiums, losses and adjustment expenses monthly scorecards for the business unit, and explains anomalies.
- Analyze personnel, non-personnel expenses including capital expenditures and forecast yearend projections and identify variances.
- Works with Human Resources to create reports, including staffing and capacity planning models, to report on a variety of data.
- Produces monthly budget monitoring report for corporate finance, highlighting anomalies; creates summary report and attends the monthly budget committee meeting.
- Runs SAP reports and creates links with SAP to Microsoft office; looks at actual results compared to plan and reports on the variance.
- Manages and updates the profitability databases quarterly and at yearend, and ensures data is accurate and validated.
- Provides training on Excel and Access databases as required.
- Performs special finance and business studies and projects as assigned.

QUALIFICATIONS:

- Four-year college degree with a major in Finance, Accounting, Statistics, Economics or related field
- 3-5 years in Finance, Accounting, Auditing and/or Commercial Ops or equivalent experience
- Strong Computer skills and proficiency including but not limited to expertise in Excel, Access and SAP
- Demonstrated financial modeling expertise
- Analytical and Technical skills
- Ability to think through and solve complex business problems on their own C
- Comfortable with working w/raw data, looking at trends, drivers of growth or decline.
- MBA preferred
- Advanced Excel (pivot tables, vLookup, macros)
- Analytical and technical skills
- Financial modeling and forecasting expertise

SEND RESUME AS AN MS WORD ATTACHMENT TO diane @dmstone.com